



## Letter of Permission Undergraduate student to enroll in a graduate course

Submit completed form to Bennet Centre for Student Services.

Student information		
Surname	Given name(s)	
Student number	E-mail	
Program	Academic year	

Course requested			
<i>Must be required to complete undergraduate degree requirements. Cannot be applied toward a graduate degree.</i>			
Course number & credit <i>e.g., POLS 5742.6</i>	Course title	Term <i>e.g., Y12</i>	Catalogue number <i>e.g., cat #Z97F05</i>

Approval from course instructor		
Course instructor name	Signature	Date (mm/dd/yyyy)

Grounds for permission		
<i>To be completed by student's undergraduate program director or department Chair</i>		
Evaluate the student's record and provide specific details of extraordinary circumstances. The student must have a cumulative GPA of B+ or higher over the past two years and must require the course to complete undergraduate degree requirements.		
Undergraduate program director/chair name	Signature	Date (mm/dd/yyyy)

Graduate Studies approvals		
Graduate program director name	Signature	Date (mm/dd/yyyy)

**Privacy:** Personal information in connection with this form is collected under the authority of *The York University Act, 1965* and will be used for educational, administrative and statistical purposes. If you have any questions about the collection, use and disclosure of personal information by York University, please contact: Manager, Communications, Public Relations & Recruitment, 230 York Lanes, (416)736-2100 x 20585, fgscomm@yorku.ca.